

TRANSECT WALK GUIDE

Date:

Location:

Facilitators:

Participants:

Material: white board or flip-chart to write down objectives and key points, markers, water, refreshment, masks, sanitizer, and note-books and pens; printouts of maps and questionnaire; print this document with the agenda, methodology, and all information to communicate.

Time	Activity	Material	Team
INTRODUCTION			
14.30 – 14.45	Gathering at info-point and ice-breaking activity Recap and agenda introduction Mapping familiarization exercise on A1 and A2 maps	Water Note-books Pens Attendance list	
14.45 – 15.15	Discussion with the CWG to map the key points, access and mobility and agree on the itinerary.	A2 and A1 maps	
TRANSECT WALK			
15.15 – 16.30	Walk through the neighborhood, stopping where are interesting points for the accessibility, public formal uses (Inteko meeting, Umuganda) or informal, business, urban farming, services (health center), community activities and gathering, social interactions, leisure. Collecting notes on A3 maps Taking pictures Supporting A1 map	A3 maps, markers camera	
16.30 – 16.35	Refreshment and break at Project office	Refreshment	
PANEL DISCUSSION			
16.35 – 16.50	Confirming the findings and mapping the points, spaces and itineraries in the big map, responding to detailed questions of questionnaire by Theme (use different color for marker and post-it): <ul style="list-style-type: none"> • Connectivity/mobility • Public spaces and green spaces • Public facilities 	A1 map, A2 map post-it, markers	All
CONCLUSION			
16.50 – 17.00	Conclusions and next engagements: <ul style="list-style-type: none"> • CWG meeting next Tue 31st May • Selection of women to conduct a only-women FG discussion on 2nd June • Sharing the criteria for selection 		

Objectives:

- To collect feedback and inputs from the community on selected topics for the neighborhood planning exercise, namely i) connectivity and mobility; ii) public and green spaces; iii) public facilities
- To explore the area with the community through a transect walk, a tool used to undertake observation-based community to identify issues and understand the context that are visibly manifested on a walk. It allows as well to interact with other member of the community along the walk. The transect walks and the information collected will be used to supplement the existing data and could be added to the GIS base map.
- To confirm the findings in a panel discussion after the walk with participatory mapping and analysis and assess collectively the most urgent issues to be addressed and set the base for the CWG 3 planning.
- To provide updates regarding the project to the CWG and inform on the status of the activities.
- To resume and follow up the activities with the CWG and keep its engagement high and consolidate its role;
- To raise the engagement and sense of ownership towards the project and the process by listening about the needs and the perception of challenges.

Materials:

n.10 A3 maps

n.1 A1 map

n.1 A2 map

Post-it different color (3 themes, 3 colors)

Markers different colors

Note-books and pens

MAPS

TITLE	USE	SCALE	SIZE	PRINTOUTS
Overview map of the neighborhood area	To provide a map of neighboring/surrounding areas to localize their main destinations and routes in the community and outside.	1:2500	A2	1
xxx project area	To give an overview of the area in a handy map version for the CWG to follow the route during the transect walk	1:1000	A3	10
Detailed xxx project area	To provide full and detailed picture of the target area, showing key points within the community (tap water, shops area, MTN stand, drainage, other) and help CWG to localize themselves and the places and routes to map. For the panel discussion.	1:500	A1	1

Introduction

The group will gather at the model house and while waiting for all to attend, a short ice-breaking activity will be proposed by

A quick recap of the purpose of the CWG activities and CWG role and presentation of the agenda of the day.

Preparatory activities – mapping and familiarization exercise, looking at the A2 and A1 map.

The facilitators with the CWG request to identify in the map the following items?

1. Which are the most common daily trips for the persons of the community? Where do the different groups go to frequently? **Show in A2 map**
1. Which are the main streets/pathways used to access the identified locations? **Identify in the A2 map**
1. Where are located the main destinations within the community (tap water point, meeting point, community space outside & indoor, farm land, public services – health post, school, public transport stop (bus, boda-boda, church, playground, etc.)? **Show in the A1 map.**
1. Where the people walk to cross the neighborhood? Show in the map
1. Where the people walk to reach the down-hill area/upper road? Show in the map

The group decides collectively the itinerary to walk.

Transect walk

The group will walk through the neighborhood, with an A3 map, note-book and pen for each member. A1 map carried by ...to verify/check points, or quickly map if required.

The group will stop at any interesting point, place, land-use for the accessibility, public formal uses (Int'eko meeting, Umuganda) or informal uses or illegal (dumping site), business, urban farming, services (health center), community activities and gathering, social interactions, leisure, playground, other.

Discussion will be facilitated with other member of the community along the route and collect information, feedback, opinion. The group will take pictures and notes.

Panel discussion

Back to the model house, after a short break with refreshment, the group will confirm the findings, map in the A1 map, as well reply to the following questions.

THEME 1: MOBILITY and CONNECTIVITY

1. Which are the most common daily trips for the persons of the community? Where do the different groups go to frequently? **Show in A2 map**
People in this community usually go to:
 - 1.1. For the women? Where do they go daily? For example, to buy food
(Examples Market, Job (office), urban farming, Hospitals, Shops, city centre, etc.)
 - 1.2. For the men? For example, to work
(Examples shops, market, farming, job, exercise, hospital, etc.)
 - 1.3. For the children? For example, to school
(Examples shops, playing, catch water, etc.)
2. Where are located the main destinations within the community (tap water point, meeting point, community space outside & indoor, farm land, public services – health post, school, public transport stop (bus, boda-boda, church, playground, etc.)? **Show in the A1 map.**
3. How people move to travel to the main identified locations within the community? (By foot, car, bicycle?)
 - 3.1. Do many people have cars?
 - 3.2. Do many people use bicycles? If not, why?

4. Which are the main streets/pathways used to access the identified locations? **Identify in the map and mark with different colors.**
 - 4.1. Which are the key streets/pathways children use to go to school?
 - 4.2. Which are the key streets/pathways women use to do their tasks?
 - 4.3. Which are the streets/pathways that men use?
 - 4.4. Which are the streets/pathways used to access public transport stop?
5. What do you think of the condition of these streets? (*physical conditions*)
 - 5.1. Are they safe for all members of the community? Why?
 - 5.2. Do these streets get impacted during the rainy season? And if yes how long they take to be restored?
6. Does the community use public transportation?
 - 6.1. Is there public transportation/boda boda stop nearby?
 - 6.2. Is it easy to access?
 - 6.3. Which are the main routes to access the public transportation stop?
 - 6.4. What do you think of the service?
 - 6.5. Is there any improvement you would suggest to the public stop location or shelter?
7. Do you think public lighting is a priority?
 - 7.1. Where public lighting should be provided? **Show in the map.**

THEME 2: OPEN SPACES AND GREEN SPACES

8. Open space
 - 8.1. What are the open spaces used for? (urban farm, playground for sport, community gathering, playing cards/game, exercising, social activities, local gathering)
 - 8.2. Who uses them (Women? Men? Youth? Disabled? Elderly?) **Show in the map with different colors**
 - 8.3. Are there different spaces for women, children, Elderly, disabled? If no, is this a priority?
 - 8.4. Are these open spaces available all year-round? Any impact during rainy season for example?
 - 8.5. Are these places safe, both in the actual as well as the route to get there?
 - 8.6. Are you willing to maintain the cleanliness of these spaces or to contribute in the management, operation, and cleaning? Will you contribute in-kind or with a fee?
9. Meeting points
 - 9.1. Are there meeting points that are different than open spaces, such as schools, community buildings, and other public building? **Show in the map**
 - 9.2. Are these spaces accessible all year around?
 - 9.3. Are they easy to access? **Show in the map**
 - 9.4. Are there different meeting places for different members of the community? (Women, children, men, elderly, etc.)
 - 9.5. Are you willing to participate in the maintenance of these points?
10. Green spaces
 - 10.1. Are there any green space in the neighborhood? **Show in the map**
 - 10.2. What are the main uses for these spaces (farming, gathering, community assembly)?
 - 10.3. Who use these spaces (men, women, children, mix, different users in different hours of the day). **Show in the map with different color.**

THEME 3: PUBLIC FACILITIES

11. Public facilities

- 11.1 What are the main public facilities (health clinics, schools, market, youth center, waste disposal, etc.) offered in the community?
- 11.2 Who manages them?
- 11.3 Are they easy to access by foot/bicycle/motorbike/car? All year around?
- 11.4 Are you happy with the facilities? If not, why? What do you believe is missing?
- 11.5 Are you willing to pay for better services or to maintain facilities?

12. Solid waste disposal

- 12.1. How is waste disposed of? (Solid and liquid)
- 12.2. What are primary categories of waste?
- 12.3. Are there waste collection points within the community? If yes, are they managed by?
- 12.4. If no, would you like for there to be waste collection points? Would you be willing to pay for services?
- 12.5. Is waste thrown into open areas? Where? Show in the map.

ADDITIONAL THEME: VULNERABILITY, RISKS, SAFETY AND MAIN STRESSES (if time allows)

13. What are the main stresses impacting the communities threatening their livelihoods? For example, intense rainfall, flooding, illness, security
14. Environmental risks:
 - 14.1. How often is the community affected by flooding problems?
 - 14.2. Is land sliding threatening the community? Where? **Show in the map**
 - 14.3. What are the main infrastructure and other community assets that are impacted during these events?
 - 14.4. How long does it take for the different services to be restored?
 - 14.5. What impacts do these events have on the livelihoods of the community?

Show in the map:

- The most critical flooding area, land slides, or other risk
- The main infrastructures that are affected during flooding events

15. Safety and security:

- 15.1. Is the community threatened by dangerous situations, like: bad land-use/illegal activity, dangers like high step, missing fences, steep slope, lands sliding, other. **Show in the map**
- 15.2. Are there unsafe or perceived unsafe areas? Why so? **Show in the map**

16. Does the community have public lighting?

- 16.1. Which streets have public lighting?
- 16.2. Is the community happy with the existing arrangement?
- 16.3. What do you think needs to be improved?
- 16.4. What are the key roads or intersection that where public lighting needs to be located?

Conclusions

The CWG will be informed on the next activities: CWG 3 on Tuesday 31st, and women focus group on 2nd June. The only-women FG will have the objectives to focus on the special needs of women of the community, taking into consideration their challenges and aspirations, as it is internationally recognized that a “place which works for women, works better for everyone!”. Also, the community has a major population of women and women and girls usually are the most impacted by negative or adverse situations (like COVID, environment risks, climate change impacts).

The women of the CWG will be invited to invite to the FG other 2 women each, in order to have a heterogeneous and representative group of women of the community. will take care to coordinate the collection of names and invite them to the focus group discussion.

Women profiling to ensure a balanced representation may include:

1. Young women (18-25)
2. Mature women (25-45)
3. Elder women (above 45)
4. Widow
5. Young Married
6. Single
7. Working mothers with small children
8. Care-giver
9. Business women
10. Women tenant
11. Women owner
12. Women group/association/grass-root organization representative
13. Women with different level of education
14. Other?